

**MINISTRY OF EDUCATION  
STATE DEPARTMENT OF EDUCATION**

**Telegrams: “Education”, Nairobi JOGOO HOUSE "B"**

**Telephone: 3318581 HARAMBEE AVENUE,**

**Fax No: 254-2-214287 P.O. Box 30040-00100**

**E-mail:** [**ps@education.go.ke**](mailto:ps@education.go.ke) **NAIROBI**

When replying please quote

**MOE.CONF/GI/41/1 (52) 7th September, 2016**

**All Directors**

**Ministry Headquarters**

**County Directors of Education**

**Sub County Directors of Education**

**VACANCIES**

Applications are invited from suitable qualified serving Teachers to fill the following posts in this Ministry. All posts are on Permanent and Pensionable terms of service.

**CHIEF EDUCATION OFFICER**

**JOB GROUP ‘M’ (50 POSTS)**

**SALARY SCALE : Kshs.41,590 p.m. to Ksh. 55,840 p.m**

**COMMUTER ALLOWANCE: Kshs. 8,000 p.m**

**LEAVE ALLOWANCE: Kshs. 10,000 p.a**

**MEDICAL BENEFITS: Covered by NHIF Civil Servants Medical Scheme**

**HOUSE ALLOWANCE: As per the prevailing rates applicable in the Civil Service**

**TERMS OF SERVICE: Permanent and Pensionable**

**Duties and Responsibilities**

Chief Education Officers will be deployed in the County and Sub-County Education Offices to implement education policies, programmes, standards and administration of national examinations, among other duties.

* 1. **Requirements for Appointment**

For appointment to this grade, a candidate must;

* + 1. Served for a minimum period of three (3) years in the grade of Graduate Teacher I, Job Group ‘L’ or equivalent and relevant position within the Education Sector in the public service.
    2. Have a Bachelor of Education degree from a recognized institution;

**OR**

Have a Bachelor of Arts/Science with Education from a recognized institution;

**OR**

Have a Bachelor of Arts/Science and Postgraduate Diploma in Education from a recognized institution; and

* + 1. Certificate in Education Management course from a recognized institution;
    2. Certificate in computer applications skills from a recognized institution; and
    3. Have shown merit and ability as reflected in work performance and results.

**CHIEF QUALITY ASSURANCE AND STANDARDS OFFICER**

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**OR**

Have a Bachelor of Arts/Science and Postgraduate Diploma in Education from a recognized institution; and

Certificate in Education Management course from a recognized institution;

Certificate in computer applications skills from a recognized institution; and Have shown merit and ability as reflected in work performance and results.

**Applicants should complete one copy of PSC 2 (Revised 2016) form attaching certified copies of their academic and professional certificates and forward one copy PSC 2A (Revised 2016) through their respective Head of Department. Applications should be forwarded to: -**

**Cabinet Secretary**

Ministry of Education,

State Department of Basic Education

P.O. Box 30040-00100

**NAIROBI**

Alternatively, applications should be hand delivered to Jogoo House ‘B’ 3rd Floor- Director Human Resource Management Office not later than **23rd September, 2016**

**A copy of this advertisement is also placed in the Ministry’s website www.education.go.ke**

Andrew A. Nyanchoga

**FOR: CABINET SECRETARY**

**Copy to: -**

Principal Secretary

**State Department of Education**

Principal Secretary

**State Department of Science and Technology**

Secretary

**Public Service Commission**

Secretary

**Teachers Service Commission**

**All Cabinet Secretaries**